

17 May 06

**MEMORANDUM FOR NEGOTIATION AND APPROPRIATE DISPUTE RESOLUTION  
COURSE (NADRC) ATTENDEES**

**FROM: ECPD/JA**

**SUBJECT: Negotiation and Appropriate Dispute Resolution Course Schedule, 22-26 May 2006**

Unless otherwise indicated, all lectures will be in the Cheney Auditorium (Room 111) of the Air Force Judge Advocate General School. All seminars will meet in the rooms indicated on the seminar schedule (to be handed out in class). Classes will start promptly as scheduled. Please report all unanticipated absences promptly to the Commandant's office at DSN 493-2802 or Commercial 334-953-2802.

**Monday, 22 May 2006**

- 0800 – 0850     **Welcome Remarks and Course Overview**  
Col Howard Short, ECPD/CC, Col David Wesley, AFJAGS Commandant  
Mr. Phil Deavel, Deputy General Counsel (Dispute Resolution), SAF/GCD  
Capt Melanie Keiper, Course Director, AFJAGS  
Mr. Marc Van Nuys, Director of Workplace ADR Program, SAF/GCD
- 0900 – 1050     **Exercise: “Win As Much As You Can” (auditorium and seminar rooms)(Tab D)**  
Ms. Linda Myers, Associate General Counsel, SAF/GCD  
Student Evaluators: 1, 2, 3
- 1100 – 1150     **Lecture: Intro to Interest Based Negotiations (IBN) (auditorium)(Tab E)**  
Lt Col Pam Perry, USAF/DFL  
Lt Col Karen White, AFLOA/JACL-ULT  
Student Evaluators: 4, 5, 6
- 1150 – 1300     **Lunch (optional mediation demonstration via video in auditorium)**
- 1300 – 1350     **Lecture: Into to IBN Continued (auditorium)(Tab E)**  
Lt Col Perry  
Lt Col White
- 1400 – 1430     **Lecture: The AF Negotiation Model and the AF Negotiation Tool (auditorium)  
(Tab F)**  
Ms. Myers  
Student Evaluators: 7, 8, 9
- 1430 – 1620     **Exercise: “The Trouble with Turkey” (auditorium)(Tab G)**  
Ms. Myers  
Student Evaluators: 10, 11, 12
- 1630 – 1650     **Distribute Thomas-Kilmann Conflict Mode Instrument) (auditorium) (Handout)**  
Lt Col Perry

1800 - 2000     **Icebreaker** (Montgomery Brew Pub)

**Tuesday, 23 May 2006**

- 0800 – 0850     **Lecture: Debriefing the T-K Conflict Mode Instrument (auditorium)(Tab H)**  
Lt Col Perry  
Student Evaluators: 13, 14, 15
- 0900 – 0950     **Video: “From No to Yes” - Active Listening (auditorium)(Tab I)**  
Ms. Myers  
Student Evaluators: 16, 17, 18
- 1000 – 1050     **Lecture: Getting Past No: Tools for Overcoming Impasse (auditorium)(Tab J)**  
Ms. Myers  
Student Evaluators: 19, 20, 21
- 1100 – 1150     **Exercise: “The P7 Problem” (auditorium)(Tab K)**  
Mr. Ken Lechter, Associate General Counsel, SAF/GCD  
Student Evaluators: 22, 23, 24
- 1150 – 1300     **Lunch (optional mediation demonstration via video in auditorium)**
- 1300 – 1350     **P7 Exercise Continued (auditorium)(Tab K)**  
Mr. Lechter
- 1400 – 1650     **Exercise: Negotiation and ADR in Multi-Party Environmental Disputes (Tab L)**  
Mr. Steve Rogers, Deputy General Counsel (Environment and Installations), SAF/GCN  
Student Evaluators: 25, 26, 27

**Wednesday, 24 May 2006**

- 0800 – 0850     **Lecture: Intro to ADR and the AF ADR Program (auditorium)(Tab M)**  
Ms. Lynda T. O’Sullivan, Assistant Deputy General Counsel (Dispute Resolution),  
SAF/GCD  
Student Evaluators: 28, 29, 30
- 0900 – 1120     **Lecture/Demo: Using ADR in Contract Disputes Before the ASBCA (auditorium)  
(Tab N)**  
Judge Martin Harty, Armed Services Board of Contract Appeals  
Mr. Leonard Cohen, AFMC LO/JAB  
Student Evaluators: 31, 32, 33
- 1130 – 1220     **Keynote Address: ADR in EEO Complaints – The Commission’s View (Tab O)  
(auditorium)**  
The Honorable Naomi Earp, Vice-Chair, Equal Employment Opportunity Commission  
Student Evaluators: 34, 35, 36
- 1220 – 1330     **Lunch (optional mediation demonstration via video in auditorium)**

- 1330 – 1420    **Lecture: Mediation Advocacy for Attorneys (auditorium)(Tab P)**  
Mr. Van Nuys  
Student Evaluators: 37, 38, 39
- 1430 – 1520    **Lecture: Confidentiality in Federal ADR Proceedings (auditorium)(Tab Q)**  
Mr. Van Nuys  
Student Evaluators: 1, 2, 40
- 1530 – 1620    **Lecture: Drafting Effective Settlement Agreements (auditorium)(Tab R)**  
Lt Col Perry  
Student Evaluators: 3, 4, 5
- 1630 – 1650    **Distribute Materials for Exercises (auditorium) (Handouts)**  
Staff

**Thursday, 25 May 2006**

- 0800 – 0830    **Introduction of Exercises (auditorium) (Tabs S & T)**  
Staff
- 0830 – 1120    **Group A: Mediation Exercise: “Jordanian Jangle” (seminar rooms)**  
Mediators  
Student Evaluators: 6, 7, 8
- 0830 – 1120    **Group B: Exercise: “The Torbango Crisis” (seminar rooms)**  
Mr. Van Nuys  
Ms. Myers  
Student Evaluators: 9, 10, 11
- 1120 – 1230    **Lunch**
- 1230 – 1520    **Group B: Mediation Exercise: “Jordanian Jangle” (seminar rooms)**  
Mediators  
Student Evaluators: 12, 13, 14
- 1230 – 1520    **Group A: “The Torbango Crisis” (seminar rooms)**  
Mr. Van Nuys  
Ms. Myers  
Student Evaluators: 15, 16, 17
- 1530 – 1600    **Mediation Debrief (auditorium)**  
Mediators
- 1600 – 1630    **Torbango Debrief (auditorium)**  
Mr. Van Nuys  
Ms. Myers

**Friday, 26 May 2006**

- 0800 – 0900    **Lecture: Ethics in ADR (auditorium) (Tab U)**  
Lt Col White  
Student Evaluators: 18, 19, 20
- 0910 – 1000    **Lecture: ADR: The View from AF/A1 (auditorium) (Tab V)**  
Mr. Joseph M. McDade, Jr., Deputy Director, Air Force Airmen Development and  
Sustainment, HQ USAF/A1D  
Student Evaluators: 21, 22, 23
- 1010 – 1100    **End of Course Wrap-Up and Evaluations (auditorium and computer rooms)**  
**(Tab W)**  
Mr. Van Nuys  
Capt Keiper
- 1100            **Course Adjourns**

DAVID C. WESLEY, Colonel, USAF  
Commandant, AFJAG School